

## Statement of Strategy for School Attendance

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| Name of school                                                                                                                                                                                                                                                         | Scoil na Croise Naofa                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Address                                                                                                                                                                                                                                                                | Geashill, Co Offaly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Roll Number                                                                                                                                                                                                                                                            | 091911                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| The school's vision and values in relation to attendance                                                                                                                                                                                                               | In our school we instil in the pupils the importance of education and help them realise that good attendance allows them achieve their full potential.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| The school's high expectations around attendance                                                                                                                                                                                                                       | Our school promotes a high level of regular attendance throughout the school year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| How attendance will be monitored                                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>• Pupils are registered accurately and efficiently by the class teacher daily in the Leabhar Rolla and in the Leabhar Tinrimh by the Deputy Principal.</li> <li>• Parents or guardians are requested to submit notes to the class teacher to explain absences.</li> <li>• Parents or guardians are contacted when reasons for absences are unknown or have not been communicated.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Summary of the main elements of the school's approach to attendance: <ul style="list-style-type: none"> <li>• Target setting and targets</li> <li>• The whole-school approach</li> <li>• Promoting good attendance</li> <li>• Responding to poor attendance</li> </ul> | <ul style="list-style-type: none"> <li>• The school will endeavour to increase attendance rates year on year based on annual end of year returns to Tusla.</li> <li>• The Board of Management is committed to providing a positive school atmosphere, which is conducive to promoting good school attendance. In this regard the school curriculum, insofar as is practicable, is flexible and relevant to the needs of the individual child.</li> <li>• Pupils have the clear responsibility to attend school regularly and punctually.</li> <li>• Certificates are presented termly and at the end of the school year to pupils with full and near full attendance.</li> <li>• Parents will be informed by letter when a pupil has been absent for 10 days enclosing a letter outlining their role in ensuring good attendance and also explaining the role of the Tusla.</li> </ul> |
| School roles in relation to attendance                                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>• <b>The class teacher</b> will maintain the school roll book , keep a record of absences , retain absence notes and inform the Principal of concern regarding the attendance of any pupils.</li> <li>• <b>The School Principal</b> will ensure that the school register of pupils is maintained in accordance with regulations .</li> <li>• <b>The Deputy Principal</b> has special responsibility for the area of school attendance. She will               <ul style="list-style-type: none"> <li>➤ inform parents by letter when a pupil has</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                         |

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|                                                                                         | <p>been absent for 10 days enclosing a letter outlining their role in ensuring good attendance and also explaining the role of the Tusla.</p> <ul style="list-style-type: none"> <li>➤ Submit quarterly and annual returns to Tusla.</li> <li>➤ Inform the Education Welfare Officer, Sandra Greville if a pupil is not attending school regularly, if a pupil has been suspended for a period of six or more days.</li> <li>➤ Inform parents of a decision to contact the Education Welfare Officer of concerns regarding a pupil.</li> </ul> |
| Partnership arrangements (parents, students, other schools, youth and community groups) | <ul style="list-style-type: none"> <li>• New entrants and their parents/guardians are invited to engage in an induction process, through which the school policies and procedures in relation to attendance are explained.</li> <li>• If a pupil transfers from our school to another school in the state details regarding the pupil will be passed on, including attendance figures.</li> <li>• When a child transfers to secondary school the final school report showing attendance for the previous year will be passed on.</li> </ul>    |
| How the Statement of Strategy will be monitored                                         | Annual returns to Tusla will be analysed at the end of the school year to inform the school of the success of our Statement of Strategy.                                                                                                                                                                                                                                                                                                                                                                                                       |
| Review process and date for review                                                      | This strategy will be reviewed and discussed at staff and board of management meetings throughout the school year.                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Date the Statement of Strategy was approved by the Board of Management                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Date the Statement of Strategy submitted to Tusla                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |